



Club Advisory Board

Funding Request Form

- ** There is no limit to the number of requests that can be made by a club or organization. The Club Advisory Board will allocate funds until the budget of \$30,000 has been exhausted. The CAB budget covers the academic year (fall and winter semesters).
- ** All proposals must be submitted to the Student Engagement office by 4:30pm no later than 1 week (7 days) prior to the next CAB meeting (*no exceptions*).
- ** The Delta College Club Advisory Board meetings are held monthly

Funding Proposal

Name of Club/Organization: _____

Submitted by: _____ (print)

_____ (sign)

Club/Organization Advisor signature: _____

Date submitted: _____

CAB meeting date at which request will be presented/voted on: _____

Request amount: _____ Date Needed: _____

Description of project/proposal:
Please attach all supporting documentation.

Purpose of the project/proposal:

How does the project promote Delta College's philosophy of education and the mission of the College?

Budget:

Please include all costs involved (including the full cost of participation for each day of the event, if applicable); and attach additional documents, if necessary. Please note that CAB funds will not cover the cost of travel, lodging, food, or advisor's expenses, unless it is covered in the registration cost for an event.

Have you completed any fundraising for this initiative? If so, please describe:

Summary/Expected Outcome:

Approved Tabled Amended Rejected

Reason:

SACE Staff Only:

Rec'd by: _____ Filed/Scanned by: _____

Emailed request: _____

Coordinator of Campus Life Signature: _____

Date: _____